



## Intimate Care and Toileting Policy

### Leanaí a bhfuil Riachtanais Leithris/Cúraim Phearsanta acu:

- I ngach cás ina dteastaíonn cúnamh ó dhalta le Leithris/cúram pearsanta, tionólfar cruinniú, tar éis an rollaithe agus sula dtosaíonn an leanbh ar scoil
- Freastalóidh Tuismitheoirí, Caomhnóirí, Príomhoide, Múinteoir Ranga, CRS, agus más cuí, an dalta ar an gcruinniú
- Soiléireofar sainriachtanais chúraim an linbh, agus an chaoi a gcomhlíonfaidh an scoil iad,
- Sainaitheofar pearsanra a bhfuil baint acu leis an gcúram seo 2
- Tabharfar breac-chuntas ar sholáthar d'ócáidí nuair a bhíonn foirne as láthair (e.g. ní bheidh cúntóirí riachtanais speisialta ionadacha páirteach i gcúram pearsanta de ghnáth. Pléifear aon athruithe ar an liosta pearsanra leis an dalta más chuí)
- Beidh beirt bhall foirne i láthair agus iad ag déileáil le riachtanais chúraim dlúthphearsanta
- Pléifear aon athruithe le tuismitheoir/caomhnóir agus dalta agus tabharfar faoi deara i scríbhinn é chuig comhad an dalta
- Chomh fada agus is féidir beidh an dalta páirteach i sainaitheint a c(h)uid riachtanas pearsanta, mianta, athruithe srl.
- Coinneofar cóip scríofa den chomhaontú ar chomhad na ndaltaí
- Cuirfear tuismitheoirí ar an eolas faoi aon athruithe ó nósanna imeachta comhaontaithe
- I gcónaí beidh dínit agus príobháideacht an dalta fíorthábhachtach chun dul i ngleic le riachtanais chúraim phearsanta
- Caithfidh an fhoireann lámhainní cosanta

### Timpistí Leithris:

- a. Ag cruinnithe ionduchtúcháin na naíonán beag, tabharfar breac-chuntas ar nósanna imeachta na scoile do thuismitheoirí, agus iarrfar orthu mianta ar leith a chur isteach i scríbhinn maidir le timpistí leithris
- b. Coinneofar soláthar fo-éadaí glana, ceirtíní, íochtair culaith rianta srl sa scoil
- c. Ar an gcéad dul síos, cuirfear éadaí úra ar fáil don dalta chun iad féin a ghlanadh agus a athrú
- d. Más rud é, ar chúis ar bith, nach bhfuil an leanbh in ann iad féin a ghlanadh nó a athrú, leanfar an nós imeachta atá leagtha amach ag tuismitheoirí
- e. Más gá don fhoireann an leanbh a ghlanadh /a athrú, freastalóidh beirt bhall foirne, a bhfuil cur amach acu ag an bpáiste
- f. Cuirfear tuismitheoirí ar an eolas faoi na timpistí seo
- g. Ba chóir taifead den eachtra a choinneáil

### **Children with Specific Toileting/Intimate Care Needs:**

- In all situations where a pupil needs assistance with Toileting/Intimate Care, a meeting will be convened, after enrolment and before the child starts school
- Parents, Guardians, Principal, Class Teacher, SNA, and if appropriate, the pupil, will attend
- The specific care needs of the child, and how the school will meet them, will be clarified
- Personnel involved in this care will be identified
- Provision for occasions when a member/s of staff is/are absent will be outlined (e.g. Substitute SNA's will not generally be involved in intimate care). Any change of personnel will be discussed with the pupil, if appropriate
- Two members of staff will be present when dealing with Intimate Care needs
- Any changes will be discussed with parent/guardian and pupil and noted in writing in the pupil's file
- As far as possible, the pupil will be involved in identification of his/her personal requirements, wishes, changes etc
- A written copy of the agreement will be kept on the pupil's file
- Parents will be notified of any changes from agreed procedures
- At all times the dignity and privacy of the pupil will be paramount in addressing intimate care needs
- Staff will wear protective gloves

### **Toileting Accidents:**

- a. At the junior infant induction meetings, the school procedures will be outlined to parents, and they will be asked to submit in writing if they have specific wishes regarding toileting accidents. The school will consider the submission and will inform the parents if it is acceptable
- b. A supply of clean underwear, track-suit bottoms etc will be kept in the school for 'wetting accidents'
- c. In the first instance, the pupil will be offered fresh clothing and will be expected to clean and change themselves
- d. If, for any reason, the child is unable to clean or change themselves, the procedure outlined by parents and accepted by the school will be followed, if applicable
- e. If staff must clean /change the child in the case of 'wetting' accidents, two members of staff, familiar to the child will attend to him/her
- f. Parents will be notified of these accidents
- g. A record of the incident, as outlined in E (above) should be kept